

Thank you for contacting SBA concerning your firm's request to be considered for disaster relief contracts. Make sure your profile in [SAM.gov | Home](#) is valid and that you have stated "YES" in the section entitled, "Disaster Response Registry." This indicates to Agencies and Prime Contractors that you are available for disaster relief contracts. Below is a link describing how to add your company to the Disaster Response Registry: [FSD Disaster Response Registry](#)

Some things you may want to check are: make sure that your NAICS codes reflects your disaster relief skills; make sure you utilize all of the 250 characters in your capabilities section to maximize your marketing by including applicable terms such as, disaster relief, emergency, site preparation, water lines, etc. and add/update any additional references to your profile.

Please see attached for your general information. In previous years, more than 70% of prime contract obligations for disaster relief were through pre-hurricane established vehicles. The majority of the other disaster relief contracts are awarded by the local city and state governments where the disaster occurred. I would highly suggest that you contact the local emergency management office in the area(s) that you are interested in.

Please be aware that on federal contracts, once the President declares a Disaster area, the Stafford Act will probably go into effect. The Stafford Act gives preference to those small businesses located in the declared disaster areas and provides them a first opportunity to be awarded contracts. Please note that we are only talking about federal contracts.

FEMA is the lead agency on the federal government's disaster response and recovery assistance teams. Additional FEMA information has been included in this package.

FEMA establishes strategic relationships with suppliers and stakeholders to serve as an information provider for suppliers seeking to do business with FEMA. They also connect suppliers with the program offices in support of FEMA's mission. Visit the "Doing Business with FEMA" website at <https://www.fema.gov/business-industry/doing-business>. In summary, the steps required are:

- Register with the System for Award Management (SAM) at [SAM.gov | Home](#). Complete the Disaster Response Information section in SAM indicating you want to be included in the Disaster Response Registry (which you have already done). The Disaster Response Registry is used by FEMA and The U.S. Army Corp of Engineers to establish their list of contractors that want to provide disaster response assistance through Federal Government procurement opportunities. Visit [Guide to Searching the Disaster Response Registry](#) to learn more about the Disaster Response Registry.
- Complete the ILP Vendor Profile form (<https://www.fema.gov/business-industry/doing-business/vendor-profile-form>). Once you submit the ILP Vendor Form to FEMA you will receive an acknowledgement email.
- Look for contracting opportunities at the following websites:
 - System for Award Management ([SAM.gov | Home](#)) (Contract opportunities exceeding \$25,000).
 - DHS Acquisition Planning Forecast System (APFS). Visit <https://apfs-cloud.dhs.gov/forecast/> to monitor the DHS APFS contract actions exceeding \$150,000.
 - I would also suggest that you contact your local [APEX Accelerators](#) for assistance. If you have any further questions, please let me know.